



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GRAM BHARTI COLLEGE

RAMGARH, KAIMUR, BIHAR

821110

www.gbcramgarh.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Gram Bharti College, Ramgarh, Kaimur was founded on 20.06.1971 as a holy temple of goddess saraswati for the promotion of rural culture, civilization & knowledge by people representatives, social workers & intellectuals of this region. This college comes under Kaimur district Bihar, far away from the border of Uttar Pradesh, where there is no system for obtaining higher education.

The pupil of good houses get the education in Ara, Sasaram, Varanasi and Buxar, But the poor and meritorious students would have been deprived of higher education. This college was set up in line with the requirements of this area and awakening to get higher education in poor students of this region. This college, located in rural surroundings, reminisces the mythological Gurukulas and Shanti Niketan, in which the poor students of different castes and religions have been successful in getting higher education from far-flung villages.

This college was established by leader Late Sacchidanand Singh, Irrigation Minister, Bihar Government, Vidyasagar Singh, former Principal, High School Ramgarh and other social activists of this area. Local people have resolved the problems of the land by giving there land for the college. Today the college has about 14 acres of land on Mohania Buxar road, in which the college is standing with its grandeur and prosperity.

This college got its affiliation on 26.11.1973 by Magadh University, Bihar and Govt. of Bihar. After that our college becomes a constituent unit of Magadh University, Bihar on December 1, 1986.

In this college, the education of arts, science and commerce stream is given from intermediate to graduation level. Recently, professional studies has begun such as in BBA and BCA which is a matter of pride for this college.

Initially, this college was run under the shadow of the tree or under the open sky, but gradually the construction of the building was started in collaboration with public cooperation and people's representatives.

Vision

Our vision is to impart value added and job oriented education to our students, with emphasis on morality and ethics. Most of the students belongs to the rural background are from downtrodden families. We train them in such a way that they can meet the global challenges of the present era.

With this objective in mind we will start vocational/professional courses in our college like B.Ed. (Biotechnology), Fashion Designing, Fish & Fisheries etc. in addition to traditional courses viz. Commerce, Arts & Science.

We have a dream to commence PG & Other Professional Courses in our college. To promote games & sports activities we have sent a proposal to UGC for construction of Indoor Stadium in our college campus. Efforts are on to construct boys hostel and staff quarters with the help of Bihar Govt., UGC and RUSA.

With an idea to promote leadership quality among students, extra-curricular activities, specially the function in

memory of great personalities, are held in the college at frequent intervals. Students are encouraged to participate in competitions such as from debate, elocution, essay competitions and many more activities.

Mission

1. To make professional and higher education accessible to the weaker sections of society.
2. To ensure that our graduates become dependable human leaders with a strong sense of commitment to the poor, the disadvantaged and the needy.
3. Strengthening the relationship between the university and various sectors of the community and providing a suitable academic atmosphere to assume a positive role by utilizing the university scientific and technical resources.
4. Identifying the needs of the community and offering an academic plan that can contribute to meeting these needs.
5. To increase student outcomes in terms of progression, qualifications, and work experience overall;
6. To provide additional value added opportunities for students through increased recreational and social provision;
7. Develop the ability to formulate independent judgments that reflect awareness of ethical, social, environmental, and interpersonal implications.
8. To build up a general environmental awareness and a community feeling for the locality at the micro level along with the current ecological consciousness on the global issues at the macro level.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Good Governance. Dedicated and qualified faculty.

Co-educational college. Grant-in-aid College.

Consistently good university results.

Many professional courses such as BBA, BCA, are being offered.

Free Education for Girls/SC/ST students.

Low Fee structure.

Fully Wi-Fi campus.

Well equipped physics, chemistry, zoology, botany, psychology and geography labs.

Indoor and outdoor sports facilities.

NCC facility available.

Fully functional two NSS units.

The college has access to INFLIBNET.

Most of the faculty members are Ph.D degree awarded and also research guide.

Optimum use of ICT tools in the administrative systems of the college.

Fully automated library automation system with WEB OPAC/ORAPAC facility.

Language lab is used for developing communication skill among students.

ICT lab is used for developing soft skill among students.

Rooftop rain water harvesting is used in college for saving rain water for the purpose of cleaning and plantation.

Vermi compost unit in the college.

Institutional Weakness

Lack of inadequate permanent faculty continues to increase the workload and administrative responsibilities of the regular faculty.

Recruitment rules and roles of non-teaching staff is not aligned to ICT based education. This poses tremendous pressure on teachers using these technologies.

Lack of regular financial grant from Govt. and other National agencies is of meager amount. As a result poor infrastructure development in the college, particularly, toilets, girls' changing room and auditorium, etc.

Weak economic background of students.

Lack of English communication skills of students.

The College cannot take the decision regarding curriculum, syllabus and evaluation system as these are finalized by Veer Kunwar Singh University, Ara.

Institutional Opportunity

In the upcoming years, we seek to utilize the expertise of the faculty members in formulating value added courses and use of ICT based course transaction.

College also seeks to strengthen the quality of community outreach activities planned in collaboration with industries, government and non-government organizations

The students of this area have easy access to the institute and they prefer it because of well qualified staff, well stocked library, sports and cultural facilities.

The college provides quality education to the economically poor but talented students of the rural area.

The college is already running various professional as well as under graduate courses thus providing opportunity to students for better placement.

Encourage students to participate in seminar, workshops, conferences, NSS and NCC activities.

Financial Assistance from funding agencies.

Institutional Challenge

To keep pace with the emerging change in higher education.

To create and enhance modern infrastructure for rapidly increasing enrollment during the recent times.

Financial constraint due to limited government and UGC grants.

Provision of latest facilities and modern infrastructure at reasonable fees.

To make the faculty and the support staff more tech-savvy.

To excel even with the vacant posts.

Make the industry interface more vibrant.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The G B College is a Constituent Unit of Veer Kunwar Singh University, Ara, Bihar. Graduate Program conducts annual examination as well as semester system in few courses. The College has several departments English, Hindi, Urdu, Sanskrit, History, Geography, Psychology, AI & AS, Philosophy, Sociology, Political Science, Economics, B.Com, BCA, BBA, Mathematics, Physics, Chemistry, Botany and Zoology runs under Graduate Programs.

The trained teachers employ effective and many more teaching methods to accommodate diverse learners and multiple intelligences, understand the curriculum thoroughly at the conceptual level, and prepare a teaching plan. Consequently, they collect and use the appropriate and updated books, digital resources, charts and posters, audio-visual aids, multimedia and other ICT instruments in their class room teaching. The teachers, firstly, supervise the learning progress of the students, secondly, they bridge the gaps and divides developed in learning of the students in the class due to their socio-cultural and economic issues – rural and urban, poor and rich, gender discriminations, social stigmas and thirdly, resolve the problems of poor learning, absenteeism, by providing them with counseling.

For the effective curriculum delivery, the teachers are the true critical internal role players implementing, assessing and imparting quality education to the students. The curriculum categorically identifies the outcomes of the learning, standards and competences of the students and helps build a solid foundation to support learning in their current and higher level of studies.

Teaching-learning and Evaluation

Our Students from rural areas belong to the first generation of learners. Higher Education department has evolved out with slow learner friendly strategy. The Majority of the rural learners are comfortable in Hindi and English. We use bilingual method to make the subject intelligible to them.

Slow learner groups are created and assignments are assigned in the respective subjects. After ensuring, the teachers have one-to-one contact in ascertaining the comprehensive level of the students. In humanities, other than English, in other subjects like, Hindi, and Urdu lessons are taught and answered in the respective languages. Apart from that social science subjects are also answered in the regional language. The students have problem in expressing their thoughts in English. This problem is dealt with properly by adopting different strategies such as, assignments, group discussions, impositions to learn spelling, grammar, syntax, etc.

Computer skills and communicative skills are taught along with their syllabus. Skill development activities are effectively done. Commerce and Management students are gaining more employability in the competitive market. Visit to industries and other successful commercial centers are periodically done.

ICT is used to update their knowledge. Individual attention is of paramount importance in dealing with the problems of slow learners.

Slow learners are trained to gain the employability skills to keep up with the competitive market.

We believe that integrating technology into the classroom is an effective way to connect with students of all learning styles. All our departments are equipped to use technology in classrooms.

Some of our classes are smart classrooms equipped with overhead projectors, and smart boards. Teachers employ audio-visual aids like sound clips, movie clips, video tutorials their classes wherever and whenever applicable.

Research, Innovations and Extension

G B College Teaching fraternity and student community are committed to maintain ecological balance and to protect ecology of the area. Our College is a plastic free campus. We have educated our students to make effective use of dust bins to make it a clean campus. We have planted several plants, floriculture is thought to our students. NCC and NSS volunteers render, the top most priority to keep the campus neat and clean. We also conduct different programmes, to create awareness about the importance of protecting ecosystem. We have arranged special lectures to educate students pertaining to this. We instruct our students to prepare attractive and educative placards. Such placards are displayed on the college notice board. We teach them how to dispose garbage without creating ecological hazards.

The institution carried out many activities in the neighborhood community and adopted village. Many

departments and individual faculty members in their capacity are sensitizing the students with respect to the social issues and holistic development during the last five years.

The college teachers have many articles/research papers, books, conferences, workshops, orientation & refresher courses, awards and also many teachers as a research guide to take the responsibility for research scholars.

Infrastructure and Learning Resources

The college has provided facilities for teaching and learning process. Our college has 23 class rooms with proper ventilation, and light arrangement, seating arrangements with white and green boards. Most of the departments have ICT enabled classroom with LCD projectors and computers. All the departments are provided with internet facility for academic purpose of teachers and students. The college has developed two smart classes one in Arts and other is on Science wing with audio-visual and internet facilities.

Botany department has been maintaining the Medicinal and Herbal Plant Garden. There is also a well-maintained decorative garden in front of the Main Building. To emphasize environment consciousness, spare areas inside the college are used by planting and maintaining different plants.

This college has 06 well equipped laboratories, one each in Physics, Botany, Chemistry, Zoology, Psychology and Geography Department for conduct of practical which encourages student's learning by doing. Students perform their practical during the session and external and internal practical examinations.

The college has a spacious library having separate reading room for boys, girls and staff as well. A good number of valuable reference books and text books are available in the library for staff and students. It helps staff and students to understand value of research.

The College has two big play grounds and one volley ball/basket ball court. The college has also one kabbadi court, badminton court, football and cricket ground. The College has gymnasium with all latest equipment for gym facility and girl's hostel.

The library software is fully online for the purpose of any type library related operations and information. The institution has a central library with a large collection of books and journals which the faculty can use effectively and provide comprehensive latest information to students. The college has also web OPAC/ORPAC facility for students provided on the website domain named www.gbclibramgarh.org.

The College has Overhead-projectors and laptops were installed in Chemistry, Geography Department, BCA Department and other faculties classroom, Seminar hall, fully WI-FI campus, Computer lab, Language Lab, ICT lab, SWAYAM lab, LAN network and uses Microsoft academic license software.

Student Support and Progression

G B College caters the educational needs of large number of students from the neighboring villages. To support the underprivileged students, G B College provides them with scholarships from the government (SC/ST/OBC

eligible students). College also provides freeship to girls/SC/ST students as per the decision of Bihar Government.

Our college has implemented a few capability enhancement and development schemes like guidance for competitive examination, career counseling. The career guidance and placement cell of the college supports the students in career choices and helps them to get private as well as government jobs. To redress the grievances and complaints of the students, there are Grievances Redressal Cell, Anti Ragging Committee, Women Welfare Cell, Discipline Committee, Student Counseling Cell, etc. Various clubs and societies encourage students to participate in co-curricular and extracurricular activities at various levels where they get an opportunity to exhibit their innate talents. Every year students have brought laurels to the college in academics, cultural and sports activities at Zonal, Inter Zonal, State and National levels. An active student council/union is permitted by the Government where students play an active role in various college activities. The college does not have a registered alumni association but various old students of the college contribute for the development of the institution by the formal alumni association cell. Also the few college committees are student's representative.

Governance, Leadership and Management

The college is a government institution and has a Principal who carries out the college administration with the help of teachers and office staff. To ensure smooth functioning, various committees such as admission committee, time table committee, library advisory committee, sports committee, NSS committee, examination committee, purchase committee, IQAC cell, student grievance cell, alumni association cell, gender sensitization cell etc. are framed at the beginning of the academic year for the smooth execution of the activities. The Government recruits the teaching and non-teaching staff required for the college. The State government and UGC are the major funding agencies for the development. The State government provides funds for salaries and infrastructural development. The CDF (College Development Fund) Fund is generated internally to meet the day to day expenditure. Internal Quality Assurance Cell (IQAC) is actively functioning to plan and implement the quality enhancement and academic expansion, considering the changing educational and market demand. The college IQAC is conducting several initiatives for the purpose of enhancing the quality of education. It is done in association with different departments of our college.

Institutional Values and Best Practices

The college monitors the environmental balance within the campus through the beautification of the environment, Tree Plantation Programme annually held, by the NSS Unit., etc. There are proper arrangements to collect the rain water from roof to be used in toilets and for cleaning of the college. There are no scopes of Common Integrated Treatment, Storage & Disposal Facilities (TSDFs) with Common Incinerators & Secured Landfills provided to the college and these are managed by the municipality only.

NSS/NCC College Unit has organized College Cleaning, beautification and awareness programs from time to time. Dustbins are used for liquid and solid waste management.

Solar light is used for producing the renewable energy. CCTV cameras have been installed in the college campus for security reason. There is girl's common room in the college.

Complete Online Admission Process as has been initiated from this academic session 2017-18 appear as very successful in reducing errors, manual labour and making admission system easy. In spite of the initial

reservations, the Online Admission Process has turned out to be a complete success. This has indeed lessened the rigorous labour involved in the offline process. The college has evaluated his teacher performance by the student's feedback system.

Keeping this in mind, Gram Bharti College has provided infrastructure to establish Regional centre under NOU with an objective to provide opportunities to improve the standard of knowledge and learning through continuing education while in employment.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GRAM BHARTI COLLEGE
Address	RAMGARH, KAIMUR, BIHAR
City	RAMGARH
State	Bihar
Pin	821110
Website	www.gbcramgarh.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	RADHESHY AM SINGH	06187-9546499969	9546499969	06187-93043 98206	gbcollegeiqac@gmail.com
Associate Professor	RAMCHAN DRA SINGH	06187-9939902614	9939902614	06187-89860 19119	ramchandra@gbcramgarh.in

Status of the Institution	
Institution Status	Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	26-11-1973

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Bihar	Veer Kunwar Singh University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	10-06-1988	View Document
12B of UGC	10-06-1988	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	RAMGARH, KAIMUR, BIHAR	Rural	14.38	37959.51

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Geography	36	INTERMEDIATE	English,Hindi	325	274
UG	BA,Psychology	36	INTERMEDIATE	English,Hindi	195	127
UG	BA,Economics	36	INTERMEDIATE	English,Hindi	130	40
UG	BA,Political Science	36	INTERMEDIATE	English,Hindi	169	92
UG	BA,Sociology	36	INTERMEDIATE	English,Hindi	260	86
UG	BA,History	36	INTERMEDIATE	English,Hindi	299	247
UG	BA,Philosophy	36	INTERMEDIATE	English,Hindi	13	3
UG	BA,Ai And As	36	INTERMEDIATE	English,Hindi	13	0
UG	BA,Hindi	36	INTERMEDIATE	English,Hindi	65	65
UG	BA,English	36	INTERMEDIATE	English,Hindi	30	30
UG	BA,Sanskrit	36	INTERMEDIATE	Hindi	13	1
UG	BA,Urdu	36	INTERMEDIATE	Hindi,Urdu	33	23

UG	BSc,Physics	36	I.Sc.	English,Hindi	260	125
UG	BSc,Chemistry	36	I.Sc.	English,Hindi	104	27
UG	BSc,Mathematics	36	I.Sc.	English,Hindi	260	148
UG	BSc,Botany	36	I.Sc.	English,Hindi	39	9
UG	BSc,Zoology	36	I.Sc.	English,Hindi	39	29
UG	BCom,Commerce	36	INTERMEDIATE	English,Hindi	421	111
UG	BCA,Computer Science	36	I.Sc.	English,Hindi	60	11
UG	BBA,Management	36	INTERMEDIATE	English,Hindi	60	34

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				13				87			
Recruited	1	0	0	1	12	1	0	13	14	1	0	15
Yet to Recruit	0				0				72			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				90
Recruited	63	3	0	66
Yet to Recruit				24
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	11	1	0	7	1	0	21
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	0	0	7	0	0	8

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	839	19	0	0	858
	Female	573	6	0	0	579
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	110	239	213	160
	Female	51	85	68	75
	Others	0	0	0	0
ST	Male	66	69	57	21
	Female	25	27	21	14
	Others	0	0	0	0
OBC	Male	555	831	644	482
	Female	279	307	273	317
	Others	0	0	0	0
General	Male	271	303	225	151
	Female	115	182	116	148
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1472	2043	1617	1368

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 5

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	20	20	20	20

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1368	1617	2043	1472	1511

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1086	1086	1086	915	915

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1688	1025	1195	1068	768

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
32	39	40	40	41

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
101	101	101	101	101

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 23

Number of computers

Response: 56

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
124.51	241.84	69.96	138.92	87.66

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The G B College is a Constituent Unit of Veer Kunwar Singh University, Ara, Bihar. Under Graduate Program conducts annual examination as well as semester in few courses. The College has several UG departments English, Hindi, Urdu, Sanskrit, History, Geography, Psychology, AI & AS, Philosophy, Sociology, Political Science, Economics, B.Com, B.C.A., B.B.A, Mathematics, Physics, Chemistry, Botany and Zoology runs Under Graduate Program. The College follows curriculum as approved by Veer Kunwar Singh University, Ara and to ensure the effective curriculum delivery the following processes are followed religiously:

The institution has created and maintained an inspiring atmosphere in the campus to support the effective delivery of all components of the curriculum like teaching, learning, assessment and resource in its core function of teaching at the class room level.

At the macro level, the curriculum of teaching aims to equip students with firstly, deeper knowledge in their core subjects, necessary skills and moral values in their personal life and meaningful participation in the society as responsible citizens of the country; secondly, pursuance of higher education and thirdly; transition from students to valuable human resources. At the micro level, the mission of the curriculum and its teaching is set to develop in each student, the critical and creative thinking, evaluative ability, communicative skills, team spirit, inventive and innovative attitude and aptitude in all programs. In order to achieve the realization of the above said aims and mission of effective curriculum delivery.

The trained teachers employ effective teaching methods to accommodate diverse learners and multiple intelligences, understand the curriculum thoroughly at the conceptual level, and prepare a teaching plan. Consequently, they collect and use the appropriate and updated books, digital resources, charts and posters, audio-visual aids, multimedia and other ICT instruments in their class room teaching. The teachers, firstly, supervise the learning progress of the students, secondly, they bridge the gaps and divides developed in learning of the students in the class due to their socio-cultural and economic issues – rural and urban, poor and rich, gender discriminations, social stigmas and thirdly, resolve the problems of poor learning, absenteeism, by providing them with counseling.

For the effective curriculum delivery, the teachers are the true critical internal role players implementing, assessing and imparting quality education to the students. The curriculum categorically identifies the outcomes of the learning, standards and competences of the students and helps build a solid foundation to support learning in their current and higher level of studies.

Teaching/Learning Activities (Methodologies): Active lectures, demonstrations, practical classes, interaction, group discussions, visual aids, power point presentations, field visits, role- play, excursions etc. are some of the methods used here and teaching aids are prepared as per the methodologies used.

1.1.2 Number of certificate/diploma program introduced during the last five years**Response:** 4**1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years**Response:** 23.44**1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	2	2	0

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 0**1.2.1.1 How many new courses are introduced within the last five years**

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 7.61

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
324	232	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum****Response:**

The G B College offers UG Courses such as B.A, B.Com, B.Sc., B.B.A, and B.C.A. The curriculum designed by the university and taught theoretically, practically in this institution; provides a major space for the cross-cutting issues relevant to Gender, Environment Sustainability, Human Values, Professional Ethics. These issues prove to be very effective in shaping the positive attitudes and aptitudes of the student and help them form their critical and creative sensibility.

The students are exposed inculcate moral values, humanistic spirit, environmental awareness and professional ethics. To be precise, the students of the above mentioned core courses study the Constitution of India and Environmental Studies as compulsory papers and get thoroughly sensitized in the aspects of

human rights and environmental awareness so as to deal with effectively in their individual and social life. The curriculum of Hindi, History, Political Science, Sociology, AI & AS, English have continuously and constantly accommodated the issues like gender, human values, and creative competences to a major extent while the disciplines like Physics, Chemistry, Mathematics, and Computer Science give little scope for the above said issues. But the issues of environment and sustainability and creative competences in the subject like Zoology and Botany are given considerable space however lesser in scope.

In order to materialize the above mentioned cross-cutting issues practically, there are many cells/committees in the institution comprising teachers and students as follows:

GENDER ISSUES:

Every cell constituted by one co-coordinator, faculty and students, looks into the students' sexual and other harassment complaints, resolves the grievances and takes all measures to curb the complaints in future. The cells keep counseling the students at regular intervals and identify the issues. We feel happy to say that there is no complaint received in the last five years.

1..Anti-Ragging Committee

2. Woman Sexual Harassment Cell

ENVIRONMENT AND SUSTAINABILITY:

1. National Service Scheme – NSS dedicates itself to the service of the society and tries to bring about environment sensibility.

HUMAN VALUES AND PROFESSIONAL ETHICS:

Tree Plantation Program

Voter's Day Program

Health Awareness Program

Blood Donation Program

Professional ethics, statement of facts and statement of values are included in different programs. The syllabus also includes moral and non-moral action, problem of freedom of will, ethics of Gita, Jaina Ethics, eight fold path in Buddhism, Gandhian Ethics and Virtue ethics.

CREATIVE COMPETENCES

The G B College organizes various competitions within the campus for the students to bring out their hidden multiple talents at regular intervals and also encourages them to participate in the competitions held by different institutions and organizations.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years**Response: 2**

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 2

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships**Response: 0.58**

1.3.3.1 Number of students undertaking field projects or internships

Response: 8

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System**1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response: C. Any 2 of the above****1.4.2 Feedback processes of the institution may be classified as follows:****A. Feedback collected, analysed and action taken and feedback available on website****B. Feedback collected, analysed and action has been taken****C. Feedback collected and analysed**

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.77

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	13	14	12	7

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 78.9

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1368	1617	2043	1472	1511

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2172	2172	2172	1830	1830

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 90.77

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
974	1020	1063	783	794

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Our Students belongs from rural areas are the first generation learners. Higher Education department has evolved out with slow learner friendly strategy. The Majority of the rural learners are comfortable in Hindi and English. We use bilingual method to make the subject intelligible to them.

Slow learner groups are created and assignments are assigned in the respective subjects. After ensuring, the teachers have one-to-one contact in ascertaining the comprehensive level of the students. In humanities, other than English, in other subjects like, Hindi, and Urdu lessons are taught and answered in the respective languages. Apart from that social science subjects are also answered in the regional language except English medium classes. The students have problem in expressing their thoughts in English. This problem is dealt with properly by adopting different strategies such as, assignments, group discussions, impositions to learn spelling, grammar, syntax, etc. However, no one can doubt their critical sensibility and imaginative power. For literature and language learners, ICT is used to screen world class, text based movies along with interpretations. Special lectures are organized based on the productions shown.

G B college has well Furnish equipped laboratories. Necessary numbers of students are grouped into batches. Effective demonstration is done in practical classes, apart from this, seminars are conducted, Often students of Botany, Zoology, Chemistry and the other science students are taken to respective centers of knowledge. Slow learners face difficulties in comprehending and solving some of the problems. In such cases, our teachers group them separately and repetitive teaching is given to ensure success.

Computer skills and communicative skills are taught along with their syllabus. Skill development activities are effectively done. Commerce and Management students are gaining more employability in the competitive market. Visit to industries and other successful commercial centers are periodically done.

ICT is used to update their knowledge. Individual attention is of paramount importance in dealing with the problems of slow learners.

Slow learners are trained to gain the employability skills to keep up with the competitive market.

Students counseling unit caters the need of slow learners and help them to analyze and comprehend various Problems.

2.2.2 Student - Full time teacher ratio

Response: 42.75

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The G B College curriculum and scheme of evaluation proposed by the University are highly student-centric and requires presentation of seminars and assignments by students.

The conducive support systems are provided to the faculty for the effective implementation of student-centric learning.

Along with the traditional methods of lecturing – the chalk and talk mode- the teachers effectively make use of innovative and participatory methods of teaching including group discussions, PowerPoint Presentations, assignments, seminars, workshops, field visits, projects, and laboratory experiments.

The teachers prepare comprehensive class notes, teaching material and slides for PowerPoint presentation. Interactive learning is made effective through Peer Group Interaction, Question Answer Sessions, Group Discussions, Problem Solving, Quiz, and interaction with senior students and faculty members- both formally and informally.

Collaborative learning methods like, Debates, Inter-disciplinary, Group Discussions activities with other departments, and field visits are practiced by only BCA departments. Further, students are encouraged to participate in Quiz Programmes and Essay Writing Competitions, and Debates organized by the other institutes. Learner autonomy is practiced by entrusting students with various responsibilities while organizing academic activities at departmental and intercollegiate levels.

Assigning students with such responsibilities goes a long way in developing their leadership skills and organizational skills, boosts their confidence levels, and motivates them to perform work together as a seamless team. Under graduate students from various departments are given necessary academic support to participate in seminars and conferences at the national as well as regional levels.

Independent and self-reliant learning is made effective through assignments and seminars in every subject for all courses. Student feedback is sought regularly in order to incorporate the needs and demands of the students in teaching and learning. Regular department meetings are held to discuss and develop action plans to address the concerns raised in the students' feedback.

The performances of the students are assessed through both centralized and decentralized Internal Assessment Tests. Cumulative records are maintained for each student through which their academic achievements are monitored. Samples of teaching/learning materials, details of student projects, records of peer-teaching practices available with the departments authenticate how student-centric methods have been adopted with verve at G B College, Ramgarh, Kaimur.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 40.63

2.3.2.1 Number of teachers using ICT

Response: 13

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 273.6

2.3.3.1 Number of mentors

Response: 5

2.3.4 Innovation and creativity in teaching-learning

Response:

Our Teachers are quite innovative and creative. Teaching strategy varies from class to class, group to group, course to course, etc.

Repetitive use of power point presentation is carried out. Print outs of bullets covered headings will be supplied to the learners for their effective preparation for the examination. It is followed by a thorough discussion on the screened programmes. As it covers physio-psychological, socio-political, economical,

historical, and cultural issues.

It enables students to understand concepts very easily. This audio visual medium is enriching knowledge of the students. So, our college is making an effective use of ICT.

For commerce and management students, It educates them to become self-reliant after the course. Basic and computer science students have the urgent need to know about the latest research projects and outcomes. They also wish to know about utility of many discoveries, inventions in the job market. We have taken sufficient care in creating interest in basic sciences.

We have to give information about different arena of research speakers. They address the UG students in presence of the teachers on the Provided topics. Teachers guide them about their language, expressions, and analyses them comprehensively. Proper suggestions are given. We encourage UG students to address gathering students in the morning assembly. It helps them to overcome from stage fear. Their confidence level is boosted. Perfectly leadership quality is developed. Our students participate in debates, essay competitions and many such events where there is a continuous scope to learn. Their rustic vigour and vitality is promoted in nurturing their folk arts.

We believe that integrating technology into the classroom is an effective way to connect with students of all learning styles. All our departments are equipped to use technology in classrooms.

Some of our classes are smart classrooms equipped with overhead projectors, and smart boards. Teachers employ audio-visual aids like sound clips, movie clips, video tutorials their classes wherever and whenever applicable.

- Industrial visits and study tours for B.C.A. and B.B.A. courses.
- Some lessons are best learned when they are taught outside of the classroom.
- The institutional ambience of G B College is such that college life is never set apart from real-world experiences. A good majority of our students and teachers are actively engaged in social and community service through various forums active on campus like NSS.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 38.02

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 2.74

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	2	1

File Description**Document**

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 200.69

2.4.3.1 Total experience of full-time teachers

Response: 6422

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 5.21

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	1

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0.59

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	3	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

They have their own mechanism to collect information either directly or indirectly or confidentially. We have a separate suggestion box which is attended to frequently by the principal Head of the institution and heads of the departments are in regular touch with the grievances of students. Students openly express their opinions. Since anonymity is assured to students they can frankly express their opinions. Hence we are getting vital information about the merits and deficiencies of the teachers. Concerned teacher is advised or reprimanded as the situation warrants. This is an informal way of continuous internal evaluation.

CCTV cameras are effectively used to monitor the activities of the staff and the students. Evaluation of infrastructure is also done by students. Basic amenities like, drinking water, toilet, reading room, library facilities, rest room, medical facilities, time schedule, conveyance, scholarship, hostel facility, counseling issues, welfare schemes, ragging, and other such students' related issues are subject to continuous internal evaluation. Complaints received directly from the students will be sent to concerned authorities for the redressal of their grievances.

Continuous internal evaluation of students takes place even in the class. Individual responses of the students at the time of lecture are made by the concerned teacher by her face reading, body language, and verbal responses. This forms an opinion and assessment of individual students' performances.

Many students have knowledge and sensibility but lack of articulation. We are of the view that different parameters have to be adopted to unearth and encourage abundant rustic knowledge of first generation of learners. Unfortunately this examination system does not provide a space for it. Our cultural activities and competitions held in our college help us to assess their talent.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

All students have the freedom to approach the concerned teacher in case of any difficulty in carrying out the task. Teachers are fully aware that a student is eligible for special consideration if she/he is PH/VH or

MR. Students are also eligible for special consideration if they feel that their

Performance is affected by circumstances beyond their control. In such cases, students are given alternative assessments, retests, and/ or variable deadlines. Internal examinations are conducted for the whole college according to the academic calendar. The dates of the examinations are announced well in advance, and the timetables put up at various notice boards. The teaching community at G B College understands that assessment is a vital part of successful teaching because instruction needs to be calibrated according to students' knowledge, skills, and interests. Thus, in addition to the specified internal assessment methods prescribed by the Veer Kunwar Singh University, Ara, teachers further conduct periodical quizzes, laboratory work, term paper, or any other assignment that the instructor considers necessary for assessing the student's performance.

Internal assessment is an annual -long process, which is executed in accordance with the affiliating university norms. Learner work for each task, which is part of the internal assessment, is evaluated against the learning outcomes of each course and assessment criteria of each programme. Each assessment task given by a teacher is well planned, appropriate, consistent, fair, and transparent, and does not discriminate against any learner. At the time of handing out the tasks, it is ensured that learners clearly understand the assessment requirements. Sufficient time is given to each student, to prepare for such tasks.

The class teachers continuously observe the academic performance of students. Inter-departmental interactions too provide necessary information about the performance of the students in different subjects.

The internal grades and overall performance of the students are analyzed at departmental staff meetings and required modifications of the teaching-learning process are suggested and adopted wherever required.

Other teachers to analyze their performance and progress. Based on the analysis of the performance, special mentoring and remedial schedules are arranged. The tutor in charge keeps the attendance register of the students and submits it to the office when asked for verification. Attendance is also graded in every Annual year which helps the teacher to identify the students with attendance shortage. The institution also verifies the attendance shortage of the students.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

G B College is a constituent unit of Veer Kunwar Singh University, Ara. The College UG courses have 3 years (Annual) examinations respectively. They are being conducted at different levels in terms of internal assessment and time schedule. Annual examinations are conducted under the directions and schedule provided by the university. Main examination, evaluation, result, marks card, convocation certificate come under the purview of the university.

The College Students need to apply to the University for correction in marks and reevaluation. The process is governed by Veer Kunwar Singh University, Ara. The administrative office of the college guides the students about the process. The process is also explained on the Veer Kunwar Singh University website (www.vksu.ac.in). For errors like the mark sheets indicating that the student was absent, the college

promptly sends the duly certified attendance sheet to assist in locating marks in exam branch and correcting discrepancies. If the student result is pending for previous year marks wanting, college said the student for sending the previous year marks wanting result for clearing the result by the college examination committee authority.

Examination committee addresses all grievances related to internal assessment marks. The committee is set-up at the college level to sort issues related to attendance and internal assessments and all queries are responded to by the examination committee convener. The committee promptly deals with mistakes/errors related to attendance, internal assessment of the students.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Institute designed and implements well defined teaching strategy, as per the curriculum designed by the Veer Kunwar Singh University, Ara. G B College Ramgarh, Kaimur (Bihar) follows the University academic calendar well before the commencement of each year, and same is implemented by institution as per the designed strategic plan. Also with the assistance of institute academic calendar and University of Veer Kunwar Singh University, Ara curriculum of each department prepare its own academic calendar.

It is a well-planned and documented activity. The college has effective time management as per university guidelines. The institute carries out effective planning to strict to academic calendar in the beginning of the session. Every academic year consists of one Annual; Within the prescribed time the syllabus is taught to the students, both internal and external examinations are conducted in the college. The internal evaluation is carried out by the college faculty in a time bound and transparent manner. The assignment is given within a set time frame. The students are supposed to complete it within given time to adhere to the university timeline. Every department supports to create internal academic calendar in the beginning of the session to ensure timely delivery of service. Every department follows a strict agenda which is discussed and approved by the head of respective departments. The topics are reduced and devised on chapter base in short cut for students centered keeping in view the CIE in mind. The students are given the preparatory holidays before the commencement of examination. In any condition the academic calendar is followed and respected by teachers of the all the departments.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The G B College has established the Program Outcomes (PO), Course Outcomes (CO), Program Specific Outcomes (PSO) for each program which clearly states the objectives and outcomes.

The guidelines are circulated throughout all the faculty members and displayed on the college notice board and website for the information of the students. Teaching is planned and organized in such a way so as to

bring out the desired outcomes as mentioned in the university curriculum. In the beginning of the academic year the outcomes of all courses are prepared and distributed to the students.

Students are inspired and motivated towards course outcomes throughout the course of the programme by their respective subject teacher. Special programmes are conducted in the college which extend and inspired the newly appointed staff by the principal. We communicate the PO'S CO'S and PSO'S by the following ways.

1. We publicize our Program outcomes to the students, employers and parents through SMS and electronic media
2. We upload it in the college website for wide publicity.
3. The objectives of the programmes are printed and displayed on the notice Board.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Our College ensures the outcomes mentioned by the University are received from the students in three years UG course. The student feedback ensures that the course objectives are received through proper channels to the students.

It is proved that our students are well placed in the job market either in the public or government sector. The College holds one written examinations for every Annual to check whether the mentioned objectives of the syllabus are achieved during the course implementation. Class tests, Presentations, Group Discussions, Quiz Competition and Essay Writing are conducted to gain confidence in the relevant subject in order to identify the individual differences and accordingly focused on educational needs. Each faculty member will be given charge of 40 to 35 students (Mentor/Mentee) who will in turn observe the overall development of the students, give career counseling if required, calculate the attendance and intimate to the parents regularly for the educational growth and development of the students. The Students record about their outcome and the efforts made by the college Administration is placed on record.

Teacher prepares a plan in advance for teaching and maintained a daily diary which helps him and the student to focus on the predefined objectives. Apart from the written tests assignments and seminars are given to the students to enable them to gain more knowledge on the subject. After the identification the weak students are taken for remedial classes. The economically weaker sections students are strongly recommended for scholarships as per the government norms. Regular Seminars, debates, case studies, quizzes pertaining to the relevant subjects are conducted in the class room to make learning an integrated and interesting process. Extension activities such as awareness rallies, cleanliness campaigns, gender sensitization, Sports Club and such activities enable the students to think out of the box and enable them to display their bests as per their natural instincts for the harmonious development of the child. The extracurricular activities such as NSS and NCC and sports activities have made our students to achieve many awards and grades which are highly exemplary of the attainment of the outcomes as mentioned in the objectives.

2.6.3 Average pass percentage of Students**Response:** 95.13

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 1621

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 1704

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 2

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.04

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 2

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 51

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

G B College Teaching fraternity and student community are committed to maintain ecological balance and to protect ecology of the area. We have been following several measures to keep our campus clean. We have a system of collecting garbage and shift it to the proper place. Municipality of Ramgarh has shouldered the responsibility of transporting and disposing garbage. We have kept dust bins in all

departments, laboratories, toilets etc.

Our College is a plastic free campus. We have educated our students to make effective use of dust bins to make it a clean campus. We have planted several plants, floriculture is thought to our students. NSS volunteers render, we give top most priority to keep the campus clean. We also conduct different programmes, to create awareness about the importance of protecting ecosystem. We have arranged special lectures to educate students pertaining to this. We instruct our students to prepare attractive and educative placards. Such placards are displayed on the college notice board. We teach them how to dispose garbage without creating ecological hazards. We also teach them about co-operation with local self government like municipality and Taluk panchayat to promote cause of maintaining the ecological balance.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 52

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	11	10	8	15

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.42**3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
16	14	10	21	20

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**Response:** 0.86**3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
7	2	8	9	7

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years****Response:**

The institution carried out many activities in the neighborhood community. Many departments and individual faculty members in their capacity are sensitizing the students with respect to the social issues and holistic development during the last five years.

The G B college NSS unit, clubs and forums work with the neighborhood and conduct programmes such as health awareness, legal awareness programmes, AIDS awareness, women issues and environmental issues. Organize rallies to create awareness about social issues such as swachh bharat and communal harmony.

The unit conducts a blood donation campaign to reiterate its core belief that donating blood is tantamount in giving life.

NCC cadets apart from attending camps organized by their respective directorates, undertake training which make them self disciplined and self reliant. An oath is taken to stand against social evils like dowry and female feticide, corruption, cleanliness, etc.

Half Yearly intervention by the students takes place in the villages and resettlement habitations in adopted villages. The programme has been running successfully over last two years. Based on need assessment interventions by the students with youth groups, Mahila Mandals/ women Self Help Groups (SHGs), women's cooperatives, adolescent youth centre, aaganwadi centres and local health functionaries.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description

Document

Number of awards for extension activities in last 5 years

[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 32

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	8	5	5	6

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 17.07

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
353	258	262	251	207

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 2

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 2

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

G B college has Provided facilities for teaching and learning process. The college makes sincere and committed efforts to expend the infrastructure necessary for substantial and comprehensive growth of institution by obtaining suggestions from different departments.

Classrooms: Our college has 23 class rooms with proper ventilation, and light arrangement, seating arrangements with white and black boards.

Technology Enabled Learning Spaces: Most of the departments have ICT enabled classroom with LCD projectors, computers. All the departments are provided with internet facility for academic purpose of teachers and students. Department of Science has one technology enabled class-room with all required facilities.

Smart classes: The college has developed two smart classes one in Arts and other is on Science wing with audio-visual and internet facilities.

Seminar Halls: The College has a separate Central Seminar Hall. This hall houses audio-visual facilities which cater for audience of about 100 people.

Botanical Garden: The Botany department has been maintaining the Medicinal Plant Garden. There is also a well-maintained decorative garden in front of the Main

Building. To emphasize environment consciousness, spare areas inside the college are used by planting and maintaining different plants.

Our Laboratories: This college has 06 well equipped laboratories, one each in Physics, Botany, chemistry, Zoology, Psychology and Geography Department for conduct of science practical which encourages student's learning by doing. Students perform their practical during the session and external and internal practical examinations. Laboratories are well equipped having ICT enabled facilities.

Our Library: The college has a spacious library having separate reading room for boys, girls and staffs. A good number of valuable reference books and text books are available in the library for staff and students. It helps staff and students to understand value of research.

Student's Grievance & Redressal Cell: College has set up Student's Grievances Cell for maintaining the safe environment for Student's in the campus. The cell consists of members from faculty, administration and students.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga

centre etc., and cultural activities**Response:****Outdoor Games:**

The College has two big play grounds and one volley ball/basket ball court. The college has also one kabbadi court and one badminton court.

Both playgrounds are utilised to play Kabbadi, volley ball, basket ball, football, cricket etc. Further, play ground of the college is also available for college use for any sports programme. The students of college have been winning several medals in kusti and athletics in last five years.

Indoor games:

Table tennis, carom, Chess etc. are provided for indoor games facility.

Gymnasium: The College has gymnasium with all latest equipment for gym facility.

Yoga: Yoga classes are conducted by the sports department in the morning to students.

NSS: The College has two NSS units which are engaged in organizing most of the extension activities of the college such as different awareness programmes, cleaning programmes, different types of awareness programs, visits etc. Around 100 students are now enrolled in NSS.

NCC: The College has a very strong NCC unit of its own. NCC units are performing activities on independence day, republic day and other activities as per requirement on the college.

Cultural Activities: Cultural Forum is very active and has claimed championships in the local, university level, state level, national level activities.

The students perform classical, folk, tribal, western, and other such percussion and non-percussion type of events. There is a seminar hall or training room for the practice.

Girls Hostel: The college builds the girls hostel under the UGC scheme for the accommodation of girls students in the college.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 30.43

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 7

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 71.35

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
91.34	97.68	67.68	81.40	76.85

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The G B College has decided to use G B College Central Library and starting year of automation will be 2018. The name of the ILMS software is G B College Central Library and it will be fully automated. The version of the software is Ver. 2.0.0.0.

The library software is fully online for the purpose of any type library related operations and information.

The institution has a central library with a large collection of books and journals which the faculty can use effectively and provide comprehensive latest information to students. The college has also web OPAC/ORPAC facility for students provided on the website domain named www.gbclibramgarh.org.

Also the students of the college frequently used bar-coded smart card for the issue/return of the books in the library.

The students are motivated to use the library independently which can enhance their skills and knowledge.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for

library enrichment**Response:**

The College is some rare books of journals and encyclopedia in his library whose list can be provided below.

Book Name	Publisher	Author	No. of Copies	Year of Publishing
EVERYMAN'S SCIENCE	THE INDIAN CONGRESS ASSOCIATION, KOLKATTA-700017	PROF. S.P. MUKHARJEE	2	2008
JOURNAL OF BIOSCIENCES	INDIAN ACADEMY OF SCIENCES, BANGLORE	N MUKUNDA	4	2008
JOURNAL OF BIOSCIENCES (EMERGING AND RE-EMERGING INFECTIONS IN INDIA)	INDIAN ACADEMY OF SCIENCES, BANGLORE	N MUKUNDA	1	2008
PRAMANA-JOURNAL OF PHYSICS	INDIAN ACADEMY OF SCIENCES, BANGLORE	ROHINI M GODBOLE	6	2008
PRAMANA-JOURNAL OF PHYSICS SPECIAL ISSUE : PROCEEDINGS OF THE MESODIS 2006 : INTERNATIONAL WORKSHOP ON THE PHYSICS OF MESOSCOPIC AND DISORDERED MATERIALS	INDIAN ACADEMY OF SCIENCES, BANGLORE	ROHINI M GODBOLE	1	2008
PRAMANA-JOURNAL OF PHYSICS SPECIAL ISSUES : PROCEEDINGS OF THE CONFERENCE AND WORKSHOP	INDIAN ACADEMY OF SCIENCES, BANGLORE	ROHINI M GODBOLE	1	2008

ON PERSPECTIVES IN NONLINEAR DYNAMICS-2007				
PRAMANA- JOURNAL OF PHYSICS SPECIAL ISSUES : PROCEEDINGS OF THE INTERNATIONAL SYMPOSIUM ON NEUTRON SCATTERING PART-II	INDIAN ACADEMY OF SCIENCES, BANGLORE	ROHINI M GODBOLE	1	2008
PRAMANA- JOURNAL OF PHYSICS SPECIAL ISSUES : PROCEEDINGS OF THE INTERNATIONAL WORKSHOP AND CONFERENCE ON STATISTICAL PHYSICS APPROACHES TO MULTIDISCIPLIN ARY PROBLEMS	INDIAN ACADEMY OF SCIENCES, BANGLORE	ROHINI M GODBOLE	1	2008
RESONANCE JOURNAL OF SCIENCE EDUCATION	N MUKUNDA, INDIAN INSTITUTE OF SCIENCE, BANGALORE	M.K. CHANDRASH EKHARRAN	1	2005
RESONANCE JOURNAL OF SCIENCE EDUCATION	N MUKUNDA, INDIAN INSTITUTE OF SCIENCE, BANGALORE	M.K. CHANDRASH EKHARRAN	2	2006
RESONANCE JOURNAL OF SCIENCE EDUCATION	N MUKUNDA, INDIAN INSTITUTE OF SCIENCE, BANGALORE	M.K. CHANDRASH EKHARRAN	4	2008
SHRI VEDVYASH PRANIT MAHABHARAT (SHASTH KHAND)		PANDIT RAMNAR AYANDATT SHASHTRI PANDEY "RAM"	2	

THE NEW ENCYCLOPAEDIA BRITANNICA	ENCYCLOPAEDIA BRITANNICA (INDIA) PVT.LTD. NEW DELHI-110065	UNITED ZOROASTRIANISM	1	2007
VEER KUNWAR SINGH UNIVERSITY JOURNAL (A BI-ANNUAL JOURNAL)	ESSEL COMPUTER, ANNE BESANT ROAD, PATNA	VKSU, ARA	17	2003
EVERYMAN'S SCIENCE	THE INDIAN CONGRESS ASSOCIATION, KOLKATTA-700017	PROF. S.P. MUKHARJEE	3	2108

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.59

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0.877	0.00086	0.80	1.28

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

4.2.6 Percentage per day usage of library by teachers and students

Response: 4.79

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 67

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The G B college provides support to students for skill Developed in IT so as to equip them with proficiency in technological know-how. The maintenance and updation of the computer facilities are done annually. The lab is equipped with maximum computers with internet connectivity. Printing, scanning and copying facilities are available in the lab. The lab facilitates ICT enabled for teaching-learning practices. Sessions pertaining to certain papers/courses are also held in the lab.

Following are the description of IT facilities including Wi-Fi:

1. Smart Class: Audio-visual installations were done in Arts and Science block of the College.
2. Overhead-projectors and laptops were installed in Geography Department, BCA Department and other faculty's classroom.
3. Seminar Hall: This hall houses audio-visual facilities which cater for audience of about 100 people. The

hall can also be used for state functions.

4. WIFI Campus: The College campus is fully WIFI enabled and this facility have developed by the Government of Bihar.

5. Computer Lab: The BCA department has well established computer Lab to provide practical knowledge to BCA students.

6. Language Lab: The language lab is established for enhancing communication skill among the students because most of the students of the college belong for rural areas and he/she does not speak English well.

7. ICT Lab: ICT lab is established in the college for the purpose enhancing soft skill among the college students and also for gaining the practical experience on the soft skill programme.

8. SWAYAM Lab: SWAYAM lab is established in the college for learning live classes session.

9. Digital Camera: Digital Camera is used for recording practical sessions.

10. Lan facility: BCA computer lab fully LAN networked whose speed is 100 MBPS.

11. Microsoft Academic License Software: The College also uses academic license software of Windows 10 and Office Std 2016 in computer labs.

4.3.2 Student - Computer ratio

Response: 24.43

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
124.51	241.84	69.96	138.92	87.66

File Description

Details about assigned budget and expenditure on physical facilities and academic facilities

Document

[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a well-defined policy for maintaining the available facilities in the campus. The infrastructure policy of the college is in tune with the ethos of the green campus as well as the need of the times: sustainability and economy. The greenery and heritage of the college are maintained and all constructional renovation work is framed in such a manner and requirements of the institution. It also plays a pivotal role in the maintenance of various structures within the campus.

For maintaining & utilizing physical & academic infrastructure, Budget Committee of the College receives budget estimates from all the HOD's & Co-ordinators for different purposes like Annual Sports, Youth Festival, yearly magazine Publication, Lab Equipments, Sports Equipments, etc. After receiving budget proposals the committee gets these proposals approved from the Principal and the Managing Committee of the college. For utilizing this budget proper procedure for sanction is followed by the respective departments. A committee is formed by the Principal for proper & effective utilization to fulfill the purpose.

Routine complaints of electricity, water & infrastructure of various departments are entertained on priority basis.

The college has well qualified BCA teachers to take care of the equipment and instruments. They are continuously engaged in the upkeep and maintenance of the equipments. The Institute has an arrangement with service providers to call them whenever required for keeping the equipments always ready to use. All the problems related to computers are handled by the Technician.

The college has 2 electricians for maintenance of electrical equipments.

Campus cleanliness including parking areas, toilets, washrooms etc is undertaken regularly.

Garden maintenance, landscaping and beautification of the campus are undertaken by the committee specially constituted for the purpose.

General cleanliness of all classrooms, labs, offices, dept. rooms and corridors etc. is done by the staff appointed for this purpose under the supervision of the college staff.

To ensure effective utilization and proper maintenance of Science and Arts labs such as Physics, Chemistry, Botany, Zoology, Psychology, Geography the concerned teachers have been provided with the assistance of lab assistants. They all work together to ensure that students' requirements are met satisfactorily.

Central Library has its own permanent supporting staff to look after and for maintaining library infrastructure.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 31.61

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
722	716	0	71	849

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 2.3

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
76	0	0	0	90

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 79.27

5.2.2.1 Number of outgoing students progressing to higher education

Response: 1338

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 38

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	8	9	4	10

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Gram Bharti College has a very organized and democratically elected Student Association/Union. The student Association/Union has elected office bearers comprising a president, vice president, secretary, treasurer etc. and student representatives from first and second year. There are elected positions for looking after extracurricular activities, hospitality issues, and other cultural and academic events throughout the year besides students in other supporting positions. The Student Association/Union is guided by staff advisors and the Director of the college. The various societies provide a platform for participation of students in Intra College as well as intercollege events under the Students' Association/Union.

Various academic and administrative bodies that have student representatives on them include.

Students' association

Anti-Ragging committee

Women Sexual & Harassment

ICC (Internal Complaints Committee)

IQAC

Alumni Association

The college has a semi-structured calendar for Student events within the annual cycle. These events are led by the students and conceptualized in consultation with staff advisors. These events broaden the scope of education besides providing students to show-case their talents and learn managerial and organizational competencies. The events can be classed as:

Initiating the new students through Orientation and spot the Talent features National Memorial days: Gandhi Jayanti, Independence day Socio-Cultural events: Teacher's Day, Classical art performances, farewell to outgoing students and Faculty

Competitions and campaigns: Inter college events in different areas comprising of

1. Intra college competitions between different class students or to identify talent to represent college
2. Local Inter College competitions: Outstanding talent identified through the above events represents the college in group events or solo performances in festivals organized by colleges.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 0.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	0

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

ALUMNI ASSOCIATION/CHAPTERS

The college does not have any registered alumni association at present. Although the ex students of this college are well placed in different professions. Many sports persons excelled by getting National / International fame. The college is a formal alumni association and will try to get it registered. Many ex students of the college showed their desire to join the alumni. The ex students of this college contributed significantly in the development of the institution.

The formal Alumni Association meeting was held in the month of November 2018. Generous contribution was solicited from the old students their suggestions were taken.

Suggestions were given to improve toilets, drinking water facilities, tidiness of institution, garden, assembly, cultural activities, Sports competitions etc., and Old students urged the representatives of the area to have a separate hostel exclusively for our college students.

The institution has established the Alumni Association comprising the old students it is actively working for the betterment of the current students pursuing education here. In the academic year 2018, the Alumni Association held one meeting and passed resolutions to take all initiatives to achieve the overall development of the institution.

The Alumni Association decided to take all measures for providing the basic facilities to the learning stakeholders. It has been conducting periodical meetings to take stock of the situation.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years**Response:** 1**5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision:

Our vision is to impart value added and job oriented education to our students, with emphasis on morality and ethics. Most of the students belongs to the rural background are from downtrodden families. We train them in such a way that they can meet the global challenges of the present era.

With this objective in mind we will start vocational/professional courses in our college like B.Ed. (Biotechnology), Fashion Designing, Fish & Fisheries etc. in addition to traditional courses viz. Commerce, Arts & Science.

We have a dream to commence PG & Other Professional Courses in our college. To promote games & sports activities we have sent a proposal to UGC for construction of Indoor Stadium in our college campus. Efforts are on to construct boys hostel and staff quarters with the help of Bihar Govt., UGC and RUSA.

With an idea to promote leadership quality among students, extra-curricular activities, specially the function in memory of great personalities, are held in the college at frequent intervals. Students are encouraged to participate in such competitions such as from debate, elocution, essay competitions and many more activities.

Mission:

1. To make professional and higher education accessible to the weaker sections of society.
2. To ensure that our graduates become dependable human leaders with a strong sense of commitment to the poor, the disadvantaged and the needy.
3. Strengthening the relationship between the university and various sectors of the community and providing a suitable academic atmosphere to assume a positive role by utilizing the university scientific and technical resources.
4. Identifying the needs of the community and offering an academic plan that can contribute to meeting these needs.
5. To increase student outcomes in terms of progression, qualifications, and work experience overall;
6. To provide additional value added opportunities for students through increased recreational and social provision;
7. Develop the ability to formulate independent judgments that reflect awareness of ethical, social,

environmental, and interpersonal implications.

8. To build up a general environmental awareness and a community feeling for the locality at the micro level along with the current ecological consciousness on the global issues at the macro level.

6.1.2 The institution practices decentralization and participative management

Response:

The College has decentralized governance strategies for performing the various activities. The college forms the committees which are further divided into two parts on the basis of the nature of the task (Permanent or Need basis) as shown in the table. Library Advisory committee, Admission committee, Discipline committee, Time Table committee, Sports committee, UGC committee and Media Cell are of permanent nature and perform their duties on regular basis throughout the year. Building committee, Purchase committee, committees to organize various functions are often constituted whenever the need arises.

The heads of different departments are authorized to prepare and plan schedule of work, enrichment programmes, educational tours, allocation of work load to teachers of the department, organization of seminars, etc., of respective department in consultation with other faculty members. The heads are also allowed to identify departmental needs in terms of equipments, books, faculty, support staff and other infrastructural facilities. The college organizational structure consists of various committees, departments and cells for administrative purpose. The conveners of all these are permitted to chalk out their action plan and execute the same in cooperation with other members. The Principal of the college always welcomes the new ideas contributed by the faculty and extends full freedom and support to convert ideas into reality. Departments concerned with sports/co-curricular activities are also free to work independently. The leadership provides guidance along with financial support whenever required.

The teaching and non-teaching staff is encouraged to contribute their ideas for problem solving, enrichment, optimum utilization, project planning and implementation. Participative management is operative at management level, institutional level and departmental level. Perfect coordination exists between the Principal and the Management, the Principal and the staff, etc. Representatives of faculty members are associated at every stage in regard of decision making be it social, economic or personnel. All decisions are taken collectively in various committees ensuring participation of one and all. The Principal coordinates the activities of the institution with the government and the university. Faculty members participate in meetings with the Management.

All teaching and non-teaching staffs are involved in the process of students' admission to the institute as per requirement basis. Different committees are constituted for different works. Information and enquiry office helps the students who come to seek admission in the college. To maintain all over discipline, a discipline committee is especially formed. Non-teaching staff is also involved in this process at various stages.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The G B College has always focused on the holistic development of its students which is significant for the eventual development of the college at the local as well as national level. The college Cultural Societies, NSS, Student Union and NCC are platforms formed at the college level to train students in leadership and social awareness skills. In order to achieve the central objective of quality education, the faculties of the college plan their session's in advance and new additional faculty are inducted as per the requirement and deficit well before the beginning of the session. Even though the college has serious infrastructure inadequacy yet the effort is not to let classes suffer. To make the environment student centric various initiatives have been implemented. The timetables are prepared well in advance for all courses much before the beginning of each session. The faculty continuously participates in various faculty development programs and research oriented projects to keep themselves updated.

The college also sets some long term perspective plans listed below:

Teaching Learning

1. To boost success in competitive examinations.
2. Stress on innovative teaching methods.
3. Motivation and support to students weak in some subjects.
4. Stress on teaching methods with Audio-Visual aids.
5. To arrange campus faculty enrichment programmes.
6. Separate reading hall in library.

Research and Development

1. To indulge departments in more research oriented activities.
2. More seminars and workshops.

Industry Interaction

1. Strengthening Placement Cell.

Community Engagement

1. Orienting NSS and NCC towards goal-oriented programmes.
2. Discussion on community issues in all departments.

H.R. Planning & Development

1. Inviting eminent resource persons to the college.
2. Intensive leadership training programmes for faculty.
3. Stress on goals of higher education and distinctive programmes like Human Rights, Right to Information etc.

Infrastructure

1. To have more ICT enabled smart rooms.
2. Improvement in laboratories.
3. To build boys Hostel

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The College is a constituent unit of Veer Kunwar Singh University, Ara and operates under the statutes, regulations and legal framework of the University.

The image of the Organizational Structure of College is uploaded.

The entire organisational structure is based on the principle of collective decision-making and individual responsibility.

Different tasks/jobs/activities are assigned to different committees and there is an efficient mechanism of co-ordination while monitoring various activities of the institution.

At the beginning of the academic session, the leadership team forms Admission Committees which guide the students to take up relevant subjects as per their interests.

The NCC and NSS units organizes blood donation camps, awareness programmes, rallies, poster exhibitions and workshops and participates in various activities at the national and state level.

Redressal of grievances/complaints

The college has Student Grievances Redressal Cell and Anti-Ragging Cell to take up the problems of boys and girls and women employees if any. The students have easy access to the teachers and the Principal for the redressal of their day-to-day grievances. Suggestion/complaint boxes have been placed in the college for the students.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Different Cells & Committees formed in the Institute work effectively to execute any proposed work. All the activities of the college including procurement, developmental activities and curricular as well as cocurricular activities, are implemented after a threadbare discussions in the meeting of different committees constituted for the purpose.

The committees constituted by the principal have convened periodical meetings concerned with their activities and proper implementation of the programs to be conducted under the supervision of the committee. Various committees have actively conducted programs to implement resolutions passed in the meetings. Cultural committee and NSS have reached their set goals. Student Grievance Redressal committee has resolved the problems of many students. Cultural committee has contributed significantly by encouraging the students to take part in different cultural programs at various levels. NSS has motivated the students to take part in community service, health and environmental awareness programs and National integration programs.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff**Response:**

The Institution has effective welfare measures for Teaching and Non-Teaching Staff

- The college provides timely salary and all other benefits (CPF, Gratuity etc.) to its employees as per Bihar Government/VKS University rules. Even the ad-hoc staff is provided handsome salary.
- Promotion for non-teaching staff wherever possible is ensured to keep them committed and motivated.
- Provision of proper ventilation and lighting of classrooms and offices, air conditioner in offices and staff rooms, clean urinals and ROs.
- Maternity leave.
- Medical leave.
- Earned leave wherever applicable.
- Refurnishing of cabins, department rooms as well as class rooms.
- Employees State Insurance (ESI) Scheme to the employees.
- In case of death of an employee, suitable employment opportunity is provided to the family member of the deceased employee on compassionate ground depending upon his/her qualification and experience.
- In case, any employee needs financial help, the staff arranges funds for such person under the guidance of the Principal.
- PF Loan is provided to the employees.
- Staff is encouraged to participated in various UGC sponsored faculty development programmes including orientation courses, refresher courses, skill based programmes
- Frequent seminars, symposiums and conferences are organised in the college.
- Faculty is also involved to contribute in their respective fields through books and research papers

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.13

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	0	0

File Description**Document**

Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years

[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years**Response:** 5.43

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	6

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff**Response:**

Teacher's performance is evaluated and assessed on the basis of Self Appraisal Performa filled by them every year towards the close of academic session. Teachers fill their Self Assessment Performa on the basis of following points:-

Teachers' Personal Profile.

Innovation in teaching learning methodologies.

Updating of subject knowledge, courses taught and work load.

Participation in co-curricular activities.

Participation in seminars, workshops and conferences.

Participation in Orientation Programmes/Refresher courses, etc.

Research projects undertaken.

Research papers published indicating titles and names of Journals in which published.

Service to community-Adult education extension service.

Examination duties performed.

Contribution to various committees of the college.

Performance of duties assigned by the Principal.

Counseling to students.

New teaching methods used by teachers i.e. holding seminars and quiz contests, encouraging questions in class, etc.

Annual performance report of every staff member is evaluated periodically. The APRs are claimed by concerned staff member in writing which is then subjected to

Particular verification as per service record.

Remarks of the principal

Acceptance from the director colleges Higher Education department before placing the staff to next higher grade.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal and external audit of college follows a regular and standardized system. Audit is an exercise to

ensure that all procedures designed for making the payments are duly followed keeping in view the guidelines issued by the concerned competent authorities.

The audit is performed by a Chartered Accountant duly appointed by the College for this purpose. He helps in preparing Receipt and Payment Accounts and verifies Tax Deducted at Source (TDS) as well. The last audit was done during 2017-18. There were no major audit objections.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 7.75

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
7.75	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college has major sources for generation of funds:

The college receives grant-in-aid from Govt. of Bihar.

Funds collected from students under various heads as authorized by the Veer Kunwar Singh University and Bihar Govt.

Grants received from UGC

Income from self- financed courses

Mobilisation of Funds are :

Employees Salaries are deposited directly in the bank accounts.

Grants received from UGC are utilized as per the prescribed guidelines laid by UGC.

Well established standardized procedures are followed for making expenditures on different projects. First of all, the concerned staff members are required to get sanction from the Principal on prescribed application form. The Principal forms a committee to perform the sanctioned work (wherever applicable) which asks for quotations for the same. Signed quotations and comparison chart are submitted to the Management/Principal for their approval. Then project undertaken is completed. The bills are submitted, got verified and payment is made.

Stock registers are maintained to record receipts of various assets as well as consumable material. No payment is allowed unless the bill is duly entered in the stock register. At the time of checking cash book, all receipts and payments are compared with vouchers and bills duly signed by the Bursar and Management/Principal.

All the decisions regarding making purchases are made after exploring possible avenues favouring more effective and efficient use of the available financial resources.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college follows a strategy for maintaining and monitoring quality assurance of all its administrative, academic and co- curricular activities.

Following are two practices are adapted by IQAC for quality improvement.

With a view to improve the environment, a Vermi-composting unit has been constructed in the college as proposed by IQAC. Pollution at present is one of the biggest challenges affecting the environment and human lives. As eco-friendly measure, we have built this compost which takes care of garbage disposal of the college.

For improving the infrastructure status of the college so as to provide a feasible working atmosphere environment in the college campus IQAC has been able to provide basic facilities to the teachers in the form of ICT facility; introduction of more and more smart class rooms; development of ground and improving the support facility, creation of more class rooms, and conduction of conferences / seminars / quiz /debate/ symposium within the institution.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Many reforms are made from time to time by IQAC at the level of teaching learning. Three of them are described here as under.

As proposed by IQAC a seven day workshop on “Microsoft Word, Excel, PowerPoint & Net Banking” was organized from 04.02.2019 to 11.02.2019 to provide training to teaching staff by the Computer Department. 23 teachers of the Institution attended this program. The program got overwhelming response.

To improve teaching learning process, the use of Information & Communication Technology has been strengthened. ICT has gained groundswell of interest for students as well as for teachers. ICTs are important tools to enable & support the move from traditional ‘Teacher-Centric’ teaching styles to more ‘Learner-Centric’ methods. ICT tools are beneficial in terms of ‘Knowledge’, ‘Comprehension’, ‘Practical Skill’ & ‘Presentation Skill’. Considering the significance & relevance of ICT in modern educational technology, the institute on the advice of the IQAC has added 10 Window-10 & 10 MS Office to the existing stock. Besides, the Internet connection speed has been increased from 2mbps to 5 mbps in the institute.

As proposed by IQAC Library Automation with Web OPAC and INLIBNET NLIST E-resources are introduced in the college. The college students avails the facility by circulation of books by Automated library system and also search the books online from anywhere anytime on college library website.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)

Response:

Various academic and administration initiatives implemented successfully during last five years in G B College, Ramgarh. Some of these are mentioned below:

Automation of library is done.

Participation of students in academics is achieved by introduction of student's seminars, quiz competitions, debate competitions and field trips.

Teaching learning tools are increased to a greater extent. Presently 2 full fledged smart class rooms, along provided with necessary teaching Aids in multimedia projectors.

Boundary wall is completed around the campus.

Leveling of ground is completed.

In order to suffice the student strength required number of class rooms are made.

HOD rooms are completed around the campus.

Two 25 kva gen set is also installed for major power backup to the campus

Two online ups 7 kva each is installed for power backup to the office and laboratories.

Running of college canteen is achieved.

100% fair examination system (both internal and external) with powerful student's feedback by showing the marked answer scripts is achieved.

Poor /below Poverty Line Students are given scholarship.

CCTV cameras have been installed.

Girls' common room, Boys' & girls' toilets, Staffroom and campus have been renovated.

New floor are completed in Arts block.

Workshops and seminars are conducted by the each department of the college.

WI-FI campus by Govt. of Bihar.

Drinking RO Purifier is installed in each department.

Arrangement of Drinking water for students.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 11

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	3	0	0

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

Safety and Security

The G B College besides imparting quality education to students also takes care of challenges faced by youth today. The institution aims towards raising awareness of students toward gender sensitivity. It has worked at multiple levels to make the campus gender sensitive. The college has posted security guards at the entry gate to fully curb the entry of outsiders. For strict security measures, CCTV cameras are installed in the college to take account of any ragging or eve-teasing on the premises. The CCTV cameras are also used for surveillance in those areas of the college where monitoring is needed such as corridors, canteen, entry gate and other public places

Counseling

The College has a Gender Sensitization Committee as per the UGC guideline which monitors any case of sexual harassment reported by the students or the staff. Any problem arises regarding gender issue; the concern committee tries to solve this by proper counseling. A general counseling is also organized by the college in each and every year as an event in gender equity promotion programme. In this season, teachers

of concern department counseling their students by some common question answer method.

Common Room

There is a girl's common room where the girls students can meet, gossip or discuss freely without any bias. But the teachers always follow their activity for safety and security purpose.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 7.94

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 5000

7.1.3.2 Total annual power requirement (in KWH)

Response: 63000

File Description

Document

Details of power requirement of the Institution met by renewable energy sources

[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0.3

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 189

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 63000

File Description

Document

Details of lighting power requirements met through LED bulbs

[View Document](#)

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:**1. Solid waste management**

The waste is generated by all kinds of routine works carried out in the college that includes papers, plastics, foods etc. the sweeper of the institution collect the waste by putting all throw into the dustbins for this purpose dustbins installed at various places of the college campus. Waste collection bins are placed in different departments and other places to collect the biodegradable and non-biodegradable waste components.

In order to manage the solid organic waste. A Vermi composting Unit has been constructed in which organic waste is converted into manure which is used in flower beds and lawns in the college. There is 100% ban on burning of any type of garbage.

2. Liquid waste management:

Liquid waste generated by the college laboratories, canteen and pantry is treated through a proper way. In the chemistry laboratories harmful chemicals are used in minimal amount.

3. E waste management:

E-waste exists only in the shape of used CD's, DVD's, printer cartridges and that too in a small amount. With the increased use of e-mail and pen drives, the use of CD's and DVD's has become almost negligible. The printing cartridges are reused till they become non-functional. The E waste generated from hardware which cannot be reused or recycled is being disposed.

7.1.6 Rain water harvesting structures and utilization in the campus**Response:**

Rain Water harvesting is technique for collecting and storing a rain water for human use from rooftops, land surfaces or rock catchments using simple techniques such as jars and pots as well as engineered techniques. The college has a Rain Water Harvesting system. It collects the rain water from the roof top in an underground pit, a reservoir with percolation. There is no heavy run on this area. So storing of wate is very beneficial for the college. The water collected can be used in-

toilets

for watering the grounds and plants

for canteen purposes

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Use of Public Transport:

The college is located on the main road of the Ramgarh, Kaimur. Public transport buses are available round the clock at the college gate. Most of the college staff and students use public transport buses to attend the college. A large proportion of students and employees prefer to coming through public transport.

Promotion of Cycles

Students are motivated to use cycles instead of petrol driven vehicles for health, fitness, saving of petrol and precious foreign reserves, check on pollution and cleaner environment. To popularize the use of cycles, the college has waived off the parking fees on cycles.

Paper Saving Drive

The College has taken a lead to educate the students as well as its staff to save paper by minimizing its use. One sided paper sheets are reused to make full use of paper. Documents for proof reading are sent as soft copies instead of printouts.

Plastic Free Campus

The students are advised not to make use of polythene and other nonbiodegradable materials. They are motivated to use paper bags and fabric bags. The college campus is fully plastic free.

Tree Plantation

NSS department organizes tree plantation drives on different occasions every year.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.2

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.48	2.60	1.26	0.64	0.59

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 9

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	2	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 4

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	1	0	0

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Any additional information	View Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: No

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 45

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	9	9	9

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

All National festivals are celebrated with enthusiasm. Our students, with a mission towards better India, come together breaking the boundaries of religion and caste. The institution celebrates Days of National Importance every year with fervor and festivity. We celebrate 15th August, our Independence day so that our students understand the value of freedom and value of being citizens of free India. On this very day the members of the Managing Committee as well as the Principal address the students and educate them about freedom struggle. Various cultural events are presented by the students. Similarly we also celebrate 26 January, our Republic day. On this day NCC cadets of the college take part in the parade organized by the district administration. Birth and Death anniversaries of great personalities and Important Days of National importance are also celebrated meaningfully. We observe Gandhi Jayanti on 2nd October, birth anniversary of Jawaharlal Nehru on 14th November as 'Children's Day', birth anniversary of Dr. Sarvapalli Radhakrishnan on 5th September as 'Teachers Day'. The institution celebrates these days of national importance to recall the events or contribution of our leaders in building the nation. International Yoga day is also celebrated every year. The thoughts of great Indian

Personalities are sowed into the young minds through the programs conducted on these days.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The Institution maintains complete transparency in its financial, academic, administrative and auxiliary functions.

Financial:

Records of fees as well as every expenditure are properly maintained and these are annually audited. Budgets for various activities are allocated and spent accordingly.

Administrative :

The administrative system of the college is very transparent in its activities. The Principal of college is head of all the administrative activities including financial, academic and others of the college. The college has different committees for the successful implementation of different activities of the college. The administrative, academic and other decisions of the college are taken by these committees. We also involve the students in decision making process of the college. Some students are also involved in committees of the college. We also involve the guardians and people of the Kaimur in our decision making process to maintain the transparency in different activities of the college.

Academic:

Transparency in admission process is ensured through fully computerized admission process. Admissions are purely on merit based system. Transparency maintained with respect to the fees structure, withdrawal and refund.

Auxiliary functions:

Various activities are organized in the college for which notices are put on the notice boards. Trials are conducted for the selection of students who represent college in different inter college events.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Title of the Practice- 'Innovation in Teaching Learning and Admission Process'

2. Objectives of the Practice

In compliance to fulfill the government order use of OFSS (Online Facilitation System for Students) System in admission process and ICT in teaching learning process, the college has introduced this system.

3. The Context

All the admission related information like brochure and admission form are uploaded on the college website. Admission forms only can be submitted through OFSS Bihar website www.ofssbihar.in. The smart classes are implemented for effective teaching learning process in the science and arts block of the college.

1.Evidence of Success:

The college has successfully completed the online admission process. Free Wi-Fi is available for the college staff and students by Bihar Government. Teachers of the college uses smart classes for teaching of students to better understanding of subjects visually.

1. Title of the Practice- 'Creating and Sustaining an Eco-Friendly Campus'

2. Objectives of the Practice

The objectives of this initiative are: Creating for the college community an ambiance and learning environment that advances a civil and sustainable society

3. The Context

Accessibility: The hilly terrain came in the way of creating spaces for academic, residential and recreational areas that blended in with the landscape while being also accessible and eco-friendly.

4. The Practice

The uniqueness of G B College Campus is that it demonstrates respect for environment and stewardship of natural resources while ensuring the quality of life on the campus.

5. Evidence of Success

Success in the creation of an Eco-Friendly Campus is seen in the following:

Waste management

Water conservation and supply management

The plantations and their maintenance

6. Problems Encountered and Resources Required

While the opportunities to explore eco-friendly possibilities are evident, actions devoted to conservation for a green campus are expensive. Systematic planting of trees, bushes and grass to stabilize slopes and embankments were expensive but fruitful.

Practice 2: Evaluation of teachers by students

Goal: To encourage self-improvement in teaching skills

The Context: One of the best practices is to assess the teacher's performance through the written feedback obtained from the student on every teacher. The collected data is analyzed and suggestions provided by the students are brought to the notice of the concerned teachers. Rather, it would help them to adapt necessary changes in teaching method so as to meet the current needs of the students. It would also help the teachers to improve their subject knowledge. It is one of the finest collaborations in teaching and learning ambience.

Practice: Every teacher is evaluated for 50 marks by students targeting on various aspects like, teaching skill, subject knowledge, presentation skills, student-teacher relationship etc.

Evidence of success: The teacher's assessment of would be a confidential document would be positively utilized for the upliftment of the academic health. The same document would never harm the individuals spirit and enthusiasm

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

One area distinctive to its vision, priority and thrust is 'Empowering First-Generation College Students'. To fulfill this vision institute give priority on this with thrust. The Teachers of this college play a major role in supporting, engaging and empowering these students.

Student council, pass out students and teachers encourage the people to enter the new world of college.

At first the college identifies the first generation students whose parents have no college experience. College guides them to choose their subject on the basis of their merits through proper counseling prior to admission. The concern department arranges extra classes for them on daily basis. Other students can also accept this opportunity if they want. The teachers try to find out their lacks and give stress on that. On the basis of their results and outcomes the concern department arranges parent-teacher meeting to solve out their problems. This approach reduces stigma and moves students through their undergraduate program more efficiently and effectively.

More emphasis is given on their career through career counseling. There is a committee who take care of this. Proper guidance is given to the pass out students to prepare them for a job. Teachers are always support them as far as possible with love and smile.

5. CONCLUSION

Additional Information :

Our resource of the students is the families of farmers, cultivators and workers and so they are purely the first or second generation of learning. That's why they scarcely are benevolent to their study and learning's. Being source less they are too weak to take any higher responsibility through their higher knowledge. This is the real challenge the college is confronted with. Besides the college does not have any prerogative to take progressive steps without undergoing twin layered (Govt. of Bihar & Veer Kunwar Singh University of Ara) permissions.

Concluding Remarks :

Gram Bharti College is the outcome of meticulous planning, clear vision and concepts, conceived and nurtured by an internationally renowned educational society, committed to excellence in academics, research and governance, with its greatest strength in the cadre of men and women devoted to excellence in every process and undertaking. A detailed analysis of the criteria that are the concomitants of an institution of excellence is given in the Self Study Reports of the College uploaded on the NAAC website. G B College is committed to setting itself up as a center in Kaimur region where academic best facilities are available. The duty of college is unfulfilled until it gets the students of downtrodden societies and backward communities of Kaimur region.